



# Multicultural Initiatives Fund (MIF) – Small Projects

*Application deadline: April 1, 2025*

Please read the **Guidelines** carefully before starting the grant application. Applicants should contact consultant Shelley Fayant at [sfayant@saskculture.ca](mailto:sfayant@saskculture.ca) before submitting an application to check if their project idea is eligible and to see if this grant program is the best fit.

If you face any barriers (language, technology, accessibility challenges, etc.) in navigating the criteria, application questions, and the application process, please reach out to the Consultant for details about the [Accessibility Fund](#).

The maximum grant request amount is \$5,000 for both Small Project Streams.

## Purpose

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The purpose of the Multicultural Initiatives Fund is to support projects that:

- deliver eligible ethnocultural, multicultural, First Nation, Métis, intercultural or cross-cultural activities that demonstrate significant opportunities for cultural impact, accessibility and service to communities;
- address a need identified by the community and demonstrate community involvement;
- provide strong evidence of partnerships and community engagement from cultural communities that are being engaged. It is the responsibility of the applicant to demonstrate that there is evidence of agreement, understanding, permission, consent and commitment from cultural groups who are identified within a project; and
- benefit cultural development in Saskatchewan, for residents in Saskatchewan.

### Small Project Streams

MIF-P's Small Project Streams specifically aim to retain, advance and celebrate cultural traditions by supporting projects that encourage people to share, learn and engage in impactful efforts through:

- **Cultural Continuity** work which supports the development and advancement of cultural practices and traditions internal to an ethnocultural, multicultural, First Nation or Métis community. This may include the purchase of cultural assets such as instruments and traditional costumes as part of a cultural continuity project. The selection of cultural workers should be with the intention of building capacity for people in Saskatchewan to retain and advance their cultural practices and traditions. ***Eligible First Nation and Métis applicants are encouraged to apply to the Aboriginal Arts and Culture Leadership grant or the Métis Cultural Development Fund for cultural continuity activities.*** If choosing this stream, be prepared to show:
  - how the applicant organization shares its ethnocultural, multicultural, First Nation or Métis culture within its cultural community, and
  - why this continuity project is important to the applicant community.
- **Celebration of Diversity** work which supports the performances, displays, and expressions of ethnocultural and First Nation and Métis groups for the purposes of **education and engagement** with the broader community. Celebration of Diversity includes events such as celebration of one or multiple cultures through festivals, cultural showcases, and performances that introduce cultural worldviews, expressions, creativity and innovation. If choosing this stream, be prepared to show:

- how the relevant cultural information will be shared with the audience (for example, a printed program or a short intro at the start of the performance) so they can engage with and learn from the activities; and,
- why it is important to share these cultural activities with the broader community.

For **Anti-Racism, Intercultural Connections** and **Truth and Reconciliation** projects, please see the Multicultural Initiatives Fund – Major Projects Streams.

**NOTE: Some projects may overlap the various Streams; please choose one that most accurately reflects your desired outcomes.**

## Priorities

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**Priority will be given to projects that:**

- take place in the province’s northern and/or rural or otherwise underserved communities
- are led by equity-denied communities and cultural organizations (including ethnocultural, First Nation and Métis groups), or by organizations who demonstrate commitment to equity within their organizational structures with attention to diverse staff, board, experience and programming
- are led by organizations with a primarily cultural mandate
- support cultural communities and groups who have had limited access to SaskCulture funding, including *projects or applicants that have not received a MIF Project grant from the past two funding rounds*
- are from applicants that have not received SaskCulture or Sask Lotteries operational funding totaling more than \$30,000 in the last year
- are not competitive events

Please contact the Consultant to ensure your project fits the **Purpose, Streams and Priorities** of this grant.

## Applicant Eligibility

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**Eligible Applicants are:**

- **Registered Non-Profit** organizations in Saskatchewan. These organizations must:
  - have a primarily cultural mandate in Arts, Heritage, Multiculturalism or Cultural Industries as defined by [SaskCulture’s Cultural Policy](#), or otherwise demonstrate significant engagement in cultural activity;
  - be in existence as a registered non-profit for at least one full fiscal year prior to the deadline date;
  - be in good standing with Information Services Corporation (ISC);
  - have no outstanding grant follow-ups due to SaskCulture; and,

- provide a signed copy of the organization's annual financial statement that was most recently submitted to the ISC to show evidence of good standing as a non-profit organization in Saskatchewan.

**OR**

- **be a First Nation, Tribal Council, Métis Local or Municipality.** The applicant must:
  - be in good standing with the Sask Lotteries Community Grant Program; and
  - have no overdue grant follow-ups due to SaskCulture.

**Ineligible Applicants are:**

- Organizations or departments that are part of a federal or provincial operation and/or Crown Corporation
- Organizations that receive funding directed by the Government of Saskatchewan
- Districts for Sport, Culture and Recreation
- Eligible Cultural Organizations (ECOs) and other organizations that receive operational funding directly from the Culture Section of Saskatchewan Lotteries Trust Fund
- Schools and Post-Secondary Institutions
- Libraries
- Non-profit professional organizations and associations that do not have an integral ethnocultural, multicultural, First Nation or Métis focus
- Unincorporated groups
- Individuals

**Note:** Applicants who have received MIF-Project grants for the past three (3) consecutive funding rounds are not eligible to apply to the current round.

If your organization does not meet the eligibility requirements, contact the Consultant to discuss your project, eligibility and what other options or funds might be available to you. Options may include:

- Forming a partnership (for unincorporated groups) with an eligible organization to meet the eligibility requirements for this grant program
- Searching SaskCulture's "[Find a Grant](#)" tool to find other funding opportunities, such as:
  - [Artists in Schools program](#) through SK Arts
  - [Multicultural Education Initiatives](#) through the Multicultural Council of Saskatchewan

**Additionally, applicants:**

- Who receive MIF-Annual funding are not eligible to apply to either MIF-Project streams
- Can access only one **MIF-Project (Small or Major)** grant at a time
- With any **overdue** SaskCulture grant will not have a second grant application considered until the current one is reconciled
- With a current MIF-P grant wrapping up during the time of application are to contact SaskCulture for options
- May not apply to multiple SaskCulture funding programs to support the same activity for the same time frame

## Project Eligibility

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Small Projects must directly address one of the Streams of this funding program.

### Ineligible projects include:

- Activities that use or present First Nation or Métis cultural material, traditional knowledge or stories without evidence of permission (supporting letters) from the community
- Performative or passive entertainment that does not include an exchange of cultural knowledge or awareness
- Projects that include religious or political activities, viewpoints or components

**START DATE:** Eligible start dates for this round must be eight (8) weeks after the grant deadline, which means they cannot start earlier than May 27, 2025.

**END DATE:** All projects must be completed within one year of the start date. If you need to change your plans before or during the project, contact the Consultant as soon as possible.

- While the planning phase may start earlier, the project itself must take place at least 8 weeks after the deadline. All claimed expenses must be within the grant's start and end date.

Applications that do not meet the applicant or project eligibility requirements will not be reviewed.

## Eligible Expenses

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The MIF-Project grant can cover direct costs to the development and delivery of a cultural project. Due to the competitive demand for this program, applicants may only receive a part of their requested amount.

Please ensure that only Eligible Expenses are included in the budget table tool in the application and that revenues and expenses are clearly explained and must be balanced (revenue = expenses).

Larger Projects: If the proposed MIF-P project is part of a larger project, please use the budget table tool in the application form for the **relevant MIF-P eligible expenses ONLY** and then upload the overall project budget for reference.

Upon approval, funds may only be used for the eligible activities outlined in the application. Significant changes to the use of funds must be approved by SaskCulture. Funds may not be transferred to other activities or organizations and unused funds must be returned to SaskCulture.

If grants are received from other sources for this project, make sure there are enough eligible expenses for each grant source. If the expenses are less than the total grant funding, a portion of the SaskCulture grant may need to be returned.

The following items are **Eligible project expenses**:

**Wages/Honorariums:**

- Wages, honorarium and contract agreements for cultural resource people who are offering their skills and expertise for the term of the project.
- Wages for out-of-province cultural workers may be eligible if it is to lead work that cannot otherwise be conducted by someone in Saskatchewan. Contact the Consultant before making an out-of-province request.
- Pay for cultural experts who are sharing their knowledge and skills for the project.
- Honorarium for program participants who are directly contributing their knowledge and/or lived experience to community engagement projects.
- Organizations that are not ethnocultural, multicultural, First Nations or Métis may apply for events and festivals but are limited to artistic fees, honoraria and travel costs for multicultural, First Nations or Métis performers, Knowledge Keepers, presenters or resource people. In these applications, **general event expenses are not eligible**.

**Project Expenses including Food and Nutrition:**

- Material expenses related to the cultural activity, including gifts related to First Nations cultural protocols.
- Cultural material assets must remain with the applicant organization, not the participants.
- Food/Nutrition expenses as an important component of program delivery, **if discussed with the Consultant**:
  - A recommended maximum of 20% of the total grant award can support food expenses that are a part of the cultural experience being offered;
  - While there is some flexibility, a strong rationale would need to be provided to exceed this amount, such as:
    - Costs integral to learning how to prepare a cultural dish
    - Sharing food as part of cultural engagement and cultural traditions
    - Removing barriers for children by providing nutritious snacks
  - The application must include examples of the food being provided and a breakdown of costs in the budget description (for example, snacks such as fruit, veggies, cheese, muffins, etc., calculated at \$102.20 x 20 sessions = \$2,040). If approved, legible receipts will be needed to claim food expenses;
  - Organizations are strongly encouraged to follow [Canada's Food Guide](#) for healthy options;
  - **Note:** Catering costs for a conference or activity are not eligible.

**Facilities / Studio / Offices Costs**

- Facility costs would only be considered eligible in situations where additional space is required for the project to move ahead.

**Travel Costs:**

- Travel expenses for participants based in Saskatchewan attending eligible activity.
- This includes gas, rental of vehicles, bus transit, taxi or ride share, and airfare.

**Advertising and Promotions:**

- A recommended maximum of 10% of the total grant request can be used for advertising and promotion costs for the project.

- A strong rationale would need to be provided to exceed this amount.

## Ineligible Expenses

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The following items are **Ineligible project expenses**:

### Wages/Honorariums:

- Allowances, wages or personal expenses for program registrants and participants.
- Salaries and expenses of existing staff of the applicant organization.

### Project Expenses:

- Capital expenses such as construction, renovations or repairs.
- Cash or other prizes, gifts, medals, trophies, charitable donations, or the purchase of alcohol.
- Generally, food costs are ineligible. See above Eligible Expenses for exceptions.

### Facilities / Studio / Office Costs:

- Office and administration fees, including utilities, rent and/or rental of an applicant organization's own facilities.

### Travel Costs:

- Travel and accommodation expenses to bring in out-of-province cultural workers
- Travel and any program expenses for out-of-province participants.
- Expenses related to cultural activity taking place outside of the province.
  - *Discuss exceptions for border communities with the Consultant*

### In-Kind Contributions:

In-kind contributions (such as volunteer hours, donations for food, goods, services, equipment, waiving office/facility rental fee, etc.) do not replace eligible expenses and should not be included in the budget. In-kind contributions and non-monetary support for a project can be described in the proposal as evidence of community support and partnerships.

## Application and Adjudication Process

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**Applications are due April 1, 2025. Late applications will not be considered for funding.**

Generally, applications are expected to be submitted via the Online Grant Platform (OGP) unless accessibility arrangements have been made.

- Applicants are encouraged to consult with SaskCulture prior to submitting an application. There are opportunities for early submissions to get feedback to help improve aspects of an application that are unclear or ineligible in advance of a deadline, but this is not a guarantee of either feedback or funding.
- SaskCulture will review applications to confirm basic eligibility requirements have been met prior to submitting all grants to the funding assessors. **If a submission is ineligible, the applicant will be notified.**
- Only complete, signed and submitted applications will be considered. It is the responsibility of the applicant to ensure that their application is successfully submitted. Two different people must sign the application.
- Eligible applications are evaluated by volunteer community members with knowledge and experience that relates to the purpose and priority of this grant program.
- Applicants can expect to be informed of funding results about eight (8) to ten (10) weeks after the application deadline. Funding decisions are final and will not be revisited or appealed.

- Successful applicants will receive 100% of their total grant allocation upon grant approval. A **Follow-up Report (FUR)** must be submitted after the project has taken place.

## Application Assessment

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The funding assessors will evaluate applications based on the following criteria:

- How well the proposed project meets the indicated Purpose, Streams and Priorities of the MIF-P Small Projects grant program; and
- The depth of experience and/or learning for participants and/or audience; and
- How well the project includes and supports participation from northern and rural communities, and underserved groups, including those led by or supporting equity-denied communities; and
- How well the project includes evidence of resourcefulness, collaboration, community support and engagement, and involvement from community partners in planning and delivering the project, including First Nation or Métis leadership where relevant; and
- The potential for ongoing impact and legacy; and
  - **\*Note: Returning or yearly funded MIF-P projects may have their most recent project Follow-up Report provided to assessors as part of the assessment process.**
- Evidence of realistic and responsible use of resources (including funds, volunteers, etc.), and the ability of the applicant organization to complete the project and deliver quality cultural projects. This includes supporting those who have had limited access to SaskCulture funding in the past.

**The quality of writing and attention to detail in a grant application may benefit an applicant's chances of success. However, we understand not everyone who is applying for funding is a professional grant writer or that English may not be the primary language of the person applying. Please contact the Consultant to discuss options to help you with your proposal.**