

**ARTIST CALL # 03778-02-24**

**Issue Date: October 11, 2024**

**Call for Indigenous Artists -AdHum Pit Revitalization Project**

**Closing Date – STAGE ONE: October 30, 2024, 9:00 AM CST**

College West Bldg., Room 146  
3903 wjbazuka Road  
Regina, Saskatchewan, Canada, S4S 0A2  
Phone: 306-585-5003 Fax: 306-585-4985  
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#### Public Art Opportunity

The University is committed to building relationships based on respect, reciprocity, and reconciliation as its staff, faculty, students, work, learn and gather on this land. With respect to the spirit and the intent of the Truth & Reconciliation Commission's Calls to Action, the University invites professional Indigenous artists or Indigenous artist-led teams with connections to Treaty 4 First Nation(s) or with the Métis Settlements & Métis Nation Regions within Treaty 4 territory to submit an expression of interest to design a floor art piece for the Administration-Humanities (AdHum) Pit Revitalization Project. The University welcomes proposals that honor First Nations', Inuit and Métis individuals or communities, languages, ways of knowing, and/or conveys the Indigenous Canadian experience. Artist teams are welcome to apply but must share the total commission.

*Through this Indigenous Artist Call process, the University seeks to select and award a one (1) Indigenous artist or Indigenous artist-led teams and to establish terms and conditions that will govern the creation and delivery of a floor art piece for the Administration-Humanities (AdHum) Pit Revitalization Project.*

#### Land Acknowledgement:

The University of Regina is on Treaty 4 and Treaty 6 — the territories of the nêhiyawak, Anihšīnāpēk, Dakota, Lakota, and Nakoda peoples, and the homeland of the Michif/Métis nation.

We recognize that, as an institution founded by settlers, we benefit from being on this land. We are grateful for the privilege to learn, teach, and work here. We demonstrate our commitment to reconciliation by incorporating Indigenous knowledge and world views in our research, teaching, and studies to ensure that there are increased economic, social, and creative opportunities for current and future generations. It is our responsibility to strengthen relationships with Indigenous communities and build a more inclusive future.

#### University of Regina

The University of Regina ("University") is a fully accredited liberal arts university with more than 16,000 full-time and part-time students. The University is located in Regina, the capital city of Saskatchewan, with a population of 221,000. The University is home to 10 faculties and 25 academic departments, which have established reputations for excellence and innovative programs leading to bachelor, master, and doctoral degrees. The University, together with its three federated colleges, employs approximately 3,000 full-time and casual faculty and staff.

Further information about the University of Regina can be found at: [www.uregina.ca](http://www.uregina.ca)

#### 1.1. Art Project Scope

The AdHum Pit has been the heartbeat of the University of Regina campus for over five decades. In celebration of the U of R's 50th anniversary, the University is in the process of revitalizing this iconic space with a new design and modern feel, with a strong focus on safety, inclusion, and accessibility.

1.1.1 Indigenous artists are invited to submit their proposal for a floor art design that brings further awareness and understanding of Indigenous peoples, culture, and heritage. The finished art piece will be installed in a prominent location near the building's main entrance.

1.1.2 The artist's design must be suited to one the following materials and installation methods:

- Printed graphic on laminate floor product (sheet vinyl, luxury vinyl plank, other)
- Terrazzo floor inlay
- Mosaic tile inlay

Artist's may choose to propose alternate materials and methods for manufacture and installation. Alternates will be reviewed from a safety, operations, maintenance, and budget perspective and are subject to approval by the University.



1.2 Eligibility

This opportunity is open to First Nations, Métis or Inuit professional artists aged 18 or older. Artists must demonstrate connections with Treaty 4 First Nation(s) or with the Métis Settlements & Métis Nation Regions within Treaty 4 territory.

Artists who fulfill such criteria with limited experience in creating public art can apply if they are appropriately supported by professionals with such experience.

Indigenous artists are required to include in their application an explanation of their relationships to the local community. Shortlisted artists will be asked to demonstrate that their Indigenous status is recognized by the Nations who claim them.

Per the Canada Council's guidelines, a professional artist is defined as someone who:

- has specialized artistic training, not necessarily in academic institutions.
- is recognized as a professional by their peers (artists working in the same artistic tradition).
- is active in and committed to their art practice.
- has a history of public exhibitions.
- has produced an independent body of work

1.3 Budget

Artists who advance to Stage 2 and/or 3 of the selection process as outlined in the Submission Guidelines (section 1.4) will be compensated upon completion of the deliverables outlined below. Manufacturing and installation of the finished piece will be coordinated by the University's Construction Manager overseeing the project. The costs for this work will be paid directly by the University of Regina.

The University will arrange and pay any costs associated with e Elder and traditional k Knowledge Carrier keeper participation in engagement sessions.

1.4 Submission Guidelines

1.4.1 Stage One – Concept Proposal

This stage is an open call to provide an expression of interest related to this Indigenous public art opportunity.

1.4.1.1 How to Apply:

- Artist Statement. Describe your interest in this project and share your experience in the field and general artistic approach (maximum 300 words). Please do not include a full proposal at this stage.
- Artist(s) CV: One for each team member, if applicable
- Artist Biography
- Portfolio of past work: Provide samples of relevant work. You may include multiple images per project on 1 page to a maximum of 10 projects (10 pages). Add title, year, scope, budget and brief description of each.
- Format and Deadline: Submissions must be sent in PDF file format, by email to [Kimberly.Mitchell@uregina.ca](mailto:Kimberly.Mitchell@uregina.ca) no later than October 30, 2024, at 9:00 AM.



1.4.2 Stage Two – Detailed Design

Up to three (3) shortlisted artists will be selected from the Concept Proposal (Stage One) and shall be invited by the University to submit a comprehensive art proposal. The short-listed artists are required to participate in consultation activities with the elder/art committee, create artwork concept and proposal, revisions, and delivery of a digital file. Candidates must make themselves available to participate in an elder/art committee engagement session to be held on November 12th or 13th.

A payment of \$1000.00 (CAD) will be paid to short-listed artists upon successful completion of Stage 2 (Artist's Detailed Design/Comprehensive Art Proposal).

1.4.2.1 How to Apply:

- Project Proposal: Written statement of artistic concept (maximum 1000 words)
- Supporting Materials: Concept sketches, renderings, or design details for the proposed imagery. This is not a final detailed submission, but a clear indication of concept.
- Technical Specifications on proposed materials
- Suggested Critical Path outlining timing from current stage to finished design
- Documentation to Support Indigenous Identity of Ancestry. For example: Certificate of Indian Status card, Official First Nations issues identification, documentation that shows a parent of grandparent's name has been entered into the Indian Registry according to the Indian Act, or on the band list of an individual band. Please contact us for further details regarding acceptable verification documents.
- Format and Deadline: Submissions must be sent in PDF file format, by email to [Kimberly.Mitchell@uregina.ca](mailto:Kimberly.Mitchell@uregina.ca) no later than December 2, 2024, at 2.00 pm.

1.4.3 Stage 3 – Final Artwork

The selection committee comprised of Elders, traditional Knowledge Carriers, elders, traditional knowledge keepers, faculty and staff will be assembled to oversee and support the artist selection process. The goal of the committee is to secure Indigenous Art which will resonate with students, faculty and staff.

1.4.3.1 Once chosen, the selected artist will be responsible for delivering their respective artwork in line with project deadlines. The artist(s) may be required to participate in ongoing engagement with the Elder/art committee as required for further refinement of the finished design.

1.4.3.2 Upon successful completion and delivery of the final artwork, an additional fee of \$10,000 will be paid to the artist(s). The deadline for Stage 3 (Final Artwork) is January 10th, 2025.

1.5 Agreement

*In all circumstances, it is the intention of the University to compose an agreement (i.e. Contract), which will be signed by both parties, that will govern the services and relationship with any awarded Indigenous artist(s) as part of this Call (#03778-02-24).*

1.5.1 *The successful Consultant(s) will be required to enter into a formal professional services agreement which must include the terms of reference with the proposal, and the fee for the work as part of the agreement.*



1.5.2 *The agreement will be administered by the University's Associate Vice-President (Facilities Management).*

1.5.3 Non-exclusivity

The Agreement awarded shall not be an exclusive Agreement, or in any way limit the University from dealing with any other Artists for additional and related services.

1.6 Proposals

This Artist Call states the instructions for submitting Proposals, and the procedures and criteria by which Proponents will be selected.

Proposals received after the submission(s) deadline will not be considered. The University requests that the Artist's Proposals are to be a maximum of twenty (20) pages including all content and appendices, excluding the cover and cover letter.

Artist's costs to develop the Proposal and the costs for investigative work performed prior to the execution of any acquisition are entirely the obligation of the Artist and shall not be charged in any part to the University of Regina (unless otherwise stated). The Artist's Proposal and all supporting information become the property of the University of Regina. All such documentation may be reproduced by the University, provided that such reproduction is made solely for internal use or for any purpose required by law.

1.7 Inquiries and Changes

It is the responsibility of each Artist to seek clarification in writing of the requirements of this Call. If an Artist discovers any inconsistency, discrepancy, ambiguity, errors or omissions in this Call, the Artist must notify the Call Contact immediately. **Written inquiries must be directed to Kimberly Mitchell [Kimberly.Mitchell@uregina.ca](mailto:Kimberly.Mitchell@uregina.ca)**

All clarification questions from the Artist in regards to product and service requirements must be made in writing to [purchase@uregina.ca](mailto:purchase@uregina.ca) no later than five (5) business days prior to the proposal due date outlined in Article 1,4. Responses to the questions will be sent by e-mail to all participating Artists. Any clarification questions received from Artists after this time will not be answered.

1.8 Conflict of Interest

All Artists must fully disclose, in writing to the University of Regina's Supply Management Services area, on or before the closing date of the Call, the circumstances of any possible conflict of interest or what could be perceived as a possible conflict of interest if the Artists were to become a contracting party pursuant to the Call. The University shall review submissions by Artists under this provision and may reject any Proposals where, in the opinion of the University, the Artists could be in a conflict of interest, or be perceived that the University is in a possible conflict of interest position if the Proponent were to become a contracting party pursuant to the Call.

1.9 Intellectual Property, Copyright, Ownership and Moral Rights

The University and Artist will agree that the University shall own all intellectual property rights with respect to any conclusions, plans or recommendations contained in or presented as part of the Deliverables, as such information is considered unique and internal to the University community (the "University IP"). The Artist agrees that it may not use or disclose the University IP without the University's prior written approval.

The Parties agree that (i) the Deliverables including all artwork or otherwise created or produced by the Artist in connection with the provision of the Services (the "Artist's Work"), are and shall be owned by the University and that the University shall own all intellectual property rights and copyright in and to any and all copyrightable subject-matter produced by the Artist pursuant to the Contract resulting from this Call, and the Artist shall assign and hereby does assign all such copyright to the University.

1.10 University Parking

Effective June 15, 2019, all parking on campus is paid parking. All Contractors/Consultants/Vendors/Agencies/Artists can use either the daily options or pay by month (M Area(s)).



University  
of Regina

## SUPPLY MANAGEMENT SERVICES

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Phone: 306-585-5003 Fax: 306-585-4985  
Email: [purchase@uregina.ca](mailto:purchase@uregina.ca)

If paying by the month, any Contractors/Consultants/Vendors/Agencies/Artists will be required to contact Parking and Transportation Services to create an online account. The Contractors/Consultant/Agencies can then access their account(s) by using this link to login: <https://uregina.aimsparking.com>. Once logged in, vehicle license numbers can be entered and then will be managed by the Contractors/Consultants/Vendors/Agencies/Artist. The license plate number(s) is the permit number.